

**SMITH REYNOLDS AIRPORT BOARD
3801 NORTH LIBERTY STREET
WINSTON-SALEM, NORTH CAROLINA 27105
MINUTES OF MEETING**

A hybrid meeting of the Smith Reynolds Airport Board was held on Tuesday, November 18, 2025, at 4:00 p.m. with a quorum present.

Smith Reynolds Airport Board Members Present:

Mr. Thomas McKim, Chairman
Ms. Gayle Anderson, Vice Chairman
Mr. Perry Hudspeth, Board Member
Mr. Clarence Lambe, Board Member
Ms. Cynthia Jeffries, Board Member
Mr. Basis Yap, Board Member
Ms. Tonya McDaniel, County Commissioner, Board Member
Ms. Alexandria Shaw, Board Member
Mr. Joshua Burcham, Board Member (Remote)

Also Present:

Mr. Mark Davidson, A.A.E.; Airport Director, Forsyth County
Ms. Becca Colangelo, Signature Flight Support
Mr. James Moose, Avcon, Inc. (Remote)
Mr. Bob Oglesby, AOPA
Mr. Shoaib Quader, Forsyth County
Mr. Greg Purvis, Forsyth Technical (Remote)

Purpose of Meeting: To review the following agenda items and pass the necessary motions for conducting airport business.

1. Call to Order

Chairman McKim called the November 18, 2025, Smith Reynolds Airport Board (SRAB) meeting to order at 4:00 p.m.

2. Conflict of Interest Statement

Chairman McKim read the following statement: "It is the duty of every Smith Reynolds Airport Board member to avoid conflicts of interest. If any Board Member has a conflict of interest or appearance of conflict with respect to any matters coming before the Smith Reynolds Airport Board today, they should identify the conflict, refrain from any participation in the matter involved, and leave the meeting room during Board consideration of such matter. No Airport Board Member may discuss or vote on any contract with a nonprofit organization, or any appropriation to the nonprofit, if that Board Member is a director, officer, or governing board member of the nonprofit organization."

3. Approval of Minutes

A motion was made to approve September 16, 2025 (Regular minutes).

Motion	Lambe
Second	Jeffries
Result	Approved
Vote	Unanimous

4. Public Comments

No public comments

5. Financial Review

Mr. Davidson gave an overview of the Airport Department's financial statements developed by the County's Oracle System for September and October. Mr. Davidson summarized the financial statements using a scorecard that included notes and insights into the budget.

6. Remote Meeting Option

The Remote Participation Policy was adopted on June 23, 2022, and it applies to County-appointed boards, including the Airport Board.

A motion was made to adopt the hybrid fashion meeting option for the rest of the County's fiscal year ending June 30, 2026.

Motion	Anderson
Second	Jeffries
Result	Approved
Vote	Unanimous

7. Economic Development Update

Board Member Yapp gave an overview of the Federal Aviation Administration's Electric Vertical Takeoff and Landing (eVTOL) Integration Pilot Program (eIPP) and discussed potential implications, requirements, and considerations for airport participation. He also gave an update on the Drone Conference which was held in September.

The construction at North State Aviation with Bar Construction should be completed in March 2026. The County's Construction Manager is working with the Piedmont Triad Regional Council to submit for reimbursement before the deadline in March. The Piedmont Propulsion Systems Floor "Pit" Project is moving forward and bids came in under budget.

Aero8 and Piedmont Turbine Solutions are performing well. Both have been investing in their businesses and hiring more employees. The Airport Department is working with

both companies to improve the facility at 3820 North Liberty Street with new fencing and ADA bathrooms.

Mark Davidson and Shanna Smith attended the Minority and Women Business Enterprise (MWBE) Program Networking Mixer on November 4th.

8. Capital Improvement Update

The Tower Renovation contract with Lomax Construction was approved by the County Commissioners. Moving forward, the plan is to close Runway 4-22 during the 60-day tower renovation, so the Airfield Lighting and Signage contractor can perform work on the runway.

The design plans for the fuel farm that Signature Aviation is going to construct is 60% complete. The Carwash Project will be completed after the trench drains and asphalt repair are complete. The design for the HVAC Control System Project for 4001 North Liberty Street is almost complete.

9. Airport Operations Update

Mr. Davidson gave an update on fuel volumes and flight operations at the Airport.

The County Commissioners approved the purchase of a new Oshkosh Striker 1500 with an estimated delivery time of 540 days.

The County hosted a Fun Fest Event on September 20th at Highland Avenue Park, which included a Job Fair, free food, games, and health services. Mr. Davidson hosted the County Departments Meeting at the Airport on October 23rd. The Jim Shaw ACE Academy hosted a successful Flight Fest on October 25th. The next Flight Fest is scheduled for September 12, 2026. The Airport is advertising for a Maintenance Tech II position.

The next SRAB Meeting is to be held on January 20, 2026.

10. Other Business

No other business was discussed.

11. Adjourn

A motion was made to adjourn the meeting at 4:41 p.m.

Motion	Hudspeth
Second	Anderson
Result	Approved
Vote	Unanimous

Composed by Shanna K. Smith

Respectfully Submitted:

Mark R. Davidson, A.A.E., Airport Director

Received:

Thomas F. McKim, Chairman